



**COTSWOLD**  
DISTRICT COUNCIL

Monday, 5 June 2023

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## OVERVIEW AND SCRUTINY COMMITTEE

A meeting of the Overview and Scrutiny Committee will be held at Council Chamber - Trinity Road on **Tuesday, 13 June 2023 at 5.00 pm.**

Rob Weaver  
Chief Executive

To: Members of the Overview and Scrutiny Committee  
(Councillors Gary Selwyn, Roly Hughes, Dilys Jane Neill, Michael Vann, Angus Jenkinson, Jon Brian Wareing, Gina Blomefield, David Cunningham, Tony Slater and Clare Turner)

Recording of Proceedings – The law allows the public proceedings of Council, Cabinet, and Committee Meetings to be recorded, which includes filming as well as audio-recording. Photography is also permitted.

As a matter of courtesy, if you intend to record any part of the proceedings please let the Committee Administrator know prior to the date of the meeting.

# AGENDA

1. **Apologies**
2. **Substitute Members**  
To note details of any substitution arrangements in place for the Meeting.
3. **Declarations of Interest**  
To receive any declarations of interest from Members and Officers, relating to items to be considered at the meeting.
4. **Minutes (Pages 5 - 10)**  
To confirm the minutes of the meeting of the Committee held on the 21<sup>st</sup> March 2023.
5. **Chair's Announcements**
6. **Public Questions**  
To deal with questions from the public within the open forum question and answer session of fifteen minutes in total. Questions from each member of the public should be no longer than one minute each and relate to issues under the Council's remit. At any one meeting no person may submit more than two questions and no more than two such questions may be asked on behalf of one organisation.

The Chair will ask whether any members of the public present at the meeting wish to ask a question and will decide on the order of questioners.

The response may take the form of:

- a) a direct oral answer;
- b) where the desired information is in a publication of the Council or other published work, a reference to that publication; or
- c) where the reply cannot conveniently be given orally, a written answer circulated later to the questioner's remit.

7. **Member Questions**  
To deal with written questions by Members, relating to issues under the Committee's remit, with the maximum length of oral supplementary questions at Committee being no longer than one minute. Responses to any supplementary questions will be dealt with in writing if they cannot be dealt with at the meeting.

The response may take the form of:

- a) a direct oral answer;
- b) where the desired information is in a publication of the Council or other published work, a reference to that publication; or
- c) where the reply cannot conveniently be given orally, a written answer circulated later to the questioner.

8. **Update from Employment Policies Working Group**  
Purpose

To receive a verbal update on the work of the Employment Policies Task and Finish group.

**Cabinet Items for Pre-Decision Scrutiny**

9. **Development Management Improvement Plan (Pages 11 - 50)**

Purpose

To provide an update on progress against Phases I and II of the DM Improvement Programme and make recommendations for further improvements (Phase III), following the Planning Advisory Service report.

Recommendation

That Cabinet:

- a) *Notes the improvement progress to date, and*
- b) *Approves the changes detailed in paragraph 5.1*

10. **Review of Work plan proposed by 2022/23 Committee (Pages 51 - 54)**

Purpose

To consider the recommended work plan for 2023/24.

Recommendation

To agree the work plan.

11. **Cabinet Forward Plan (Pages 55 - 66)**

Purpose

To consider items for July and September meetings, including any items for pre-decision scrutiny.

Recommendation

To agree items for July and September meetings.

(END)